

**CALFRESH REQUEST FOR POLICY INTERPRETATION****PI# 17-109**

**INSTRUCTIONS:** Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Retain a copy for your records and submit via email to CalFresh-PI@dss.ca.gov.

**Please note:** the policy interpretation provided is based on the unique set of facts presented and should not be assumed to apply in all scenarios.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Other:	5. DATE OF REQUEST: 12/20/2017	NEED RESPONSE BY: 12/31/2017
2. REQUESTOR NAME:	6. COUNTY/ORGANIZATION: Stanislaus County	
3. PHONE NO.:      EMAIL:	7. SUBJECT: VUR/Mid Period Reporting	
4. REGULATION CITE(S): ACL 12-25, ACL 13-17, ACIN I-58-13, ACIN I-5813E	8. REFERENCES: (Include ACL/ACIN, court cases, etc. in references) <b>NOTE: All requests must have a regulation cite(s) and/or a reference(s).</b>  ACL 12-25	

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

VUR applies when the information is not questionable, the provider is the primary source of information and when no further information is needed to take action.

We have a case where we have a statement/verification from the employer. This was requested for WtW. The Customer will remain under their IRT. The employment verification lists: name of employer, job title, start date, hours per week and the rate of pay and that they are paid bi-weekly. The pay dates are not provided, so we do not have verification of the when customer will receive first check. Is this VUR if we know when the pay dates will be because we are familiar with this employer (but not listed on the verification) and can calculate the earnings the individual will receive? The Case Manager had requested verification for WtW.

10. REQUESTOR'S PROPOSED ANSWER:

No, this is not VUR. The employer did not list the pay date when the customer would be paid. If this date had been listed, this would have been VUR.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

Based on the scenario provided, the State agrees with the county's proposed answer. Information reported to the CWD that is considered VUR is: 1) from the primary source, 2) complete, 3) not questionable, and 4) requires no further verification to act on the change. In this scenario, the worker would need to reach out to the customer to gather additional information on when they will receive their first paycheck, thus requiring further verification in order to act on the change.

Please note that the State is in the process of issuing an ACIN on mid-period reporting that will provide additional information on this topic.

**FOR CDSS USE**

DATE RECEIVED: 12/22/2017	DATE RESPONDED TO COUNTY/ALJ: 12/22/2017 SM
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